

# **Little Bloxwich C of E VC Primary School**



## **Charging and Remissions Policy**

## **1. Introduction**

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. We do make a charge for after school activities run by external providers and wrap around provision. The school makes a charge to cover the cost of these activities and not to make a profit.

## **2. Voluntary Contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2. If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3. The following is a list of additional activities organised by the school which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- \* visits to museums;
- \* sporting activities which require transport expenses;
- \* outdoor adventure activities;
- \* visits to the theatre;
- \* school trips;
- \* musical events.

### **3. Residential visits**

3.1 If the school organises a residential visit in school time or mainly school time a charge will be made to cover the costs. If parents are experiencing financial difficulty they are invited to write in confidence to the Head Teacher.

### **4. Music Tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 The peripatetic music teachers teach individual or small group lessons. Instrumental lessons are a commitment. Parents are asked to purchase music, reeds and replacement strings.

### **5. Swimming**

5.1 The school organises swimming lessons for children in Key Stage 2 on a rotational basis. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

### **6. Materials and Text books**

6.1 Revision guides are available for Y6 for which a charge is made, if parents are experiencing difficulties books can be loaned.

### **7. Damage / Loss to Property**

7.1 A charge will be levied in respect of wilful damage, neglect or loss of **school** property (including premises, furniture, equipment, books or materials, musical instruments from the Authority or school), the charge to be the cost of the replacement or repair.

7.2 A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the **school**. The charge to be the cost of replacement or repair.

## 8. Lettings

8.1 The **School** will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the Finance Committee. For users connected to the **school** e.g. governors the charge will be based on the site staff overtime costs e.g. energy, site manager.

## 9. Other Charges

9.1 The Head Teacher, Finance Committee or Governing Body may levy charges for miscellaneous services e.g. for providing a copy of an OFSTED report.

Chair of Governors \_\_\_\_\_ Date \_\_\_\_\_

Head Teacher \_\_\_\_\_ Date \_\_\_\_\_

Policy to be reviewed \_\_\_\_\_